

Jackson County OSU Extension  
4-H Youth Development  
4-H Afterschool Programs Teacher Guide

Dear Educator,

Thank you for choosing local 4-H programs to be a part of your in-school or afterschool curriculum. Ohio 4-H Youth Development deeply values meeting core standards for education and partnerships between local school districts and county Extension programs.

4-H is a non-profit, non-formal education program facilitated under the direction of Ohio State University Extension and Ohio 4-H Youth Development in the state of Ohio. Your local county 4-H Extension Educator, **Maddie Allman**, is excited to partner with your school to provide interactive, engaging, and educational programs for youth in grades K-12. Because 4-H programs are widely grant funded and/or funded with federal dollars, reporting participation and registration information is very important for our program's continuation and success. Additionally, the Ohio Department of Education encourages 4-H to "track" each student's hours spent participating in 4-H afterschool programs. Having the attached data ahead of time will help your 4-H professional have the needed materials available ahead of the first program session.

Please see the attached packet of information. This packet includes all the data that your local 4-H Educator will need to collect regarding their involvement with your school. Your help in collecting this information is greatly appreciated!

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**Please fill out the attached forms to the best of your ability. Return the attached information packet to Maddie Allman at [allman.68@osu.edu](mailto:allman.68@osu.edu) or to the Jackson County OSU Extension Office, 17 Standpipe Rd. Jackson, OH 45640.**

It is encouraged that all information be collected *before* 4-H programming begins in schools. Understandably, this is not always possible. Please provide this information to your local 4-H Extension Educator ASAP for reporting and program tracking purposes. If any information changes throughout the program (i.e., students are added), please fill out the form again with the additional information and resubmit to your 4-H Educator.

- Please note that all collected data is stored safely and is protected by The Ohio State University and program policies.
- Please send home the attached photo release with your afterschool students. ODE requires that Ohio 4-H "prove" we are completing in-school and after-school programs through photo and video content. Once we have a signed photo release for a child, we will not have to have them sign another one again.

I recognize that this is adding one more thing to an already full teacher's plate. Thank you for your help! We appreciate your understanding of these processes.



**Jackson County 4-H Afterschool Program Information Sheet**

Return to Maddie Allman at [allman.68@osu.edu](mailto:allman.68@osu.edu) or to the Jackson County OSU Extension Office, 17 Standpipe Rd. Jackson, OH 45640.

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**School Name:** \_\_\_\_\_

**Program Name (If Applicable):** \_\_\_\_\_

**Description of Program:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Program Date(s):** \_\_\_\_\_  
\_\_\_\_\_

**Total Number of Program Hours:** \_\_\_\_\_

*Circle all that apply:*

**Grade(s):** K 1 2 3 4 5 6 7 8 9 10 11 12

**How many youths are current 4-H members?** \_\_\_\_\_

**Number of Youths from military families:** \_\_\_\_\_

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**Other Data Needed:**

- Please attach a spreadsheet with the names of all program participants (students enrolled in afterschool program).
- Please attach a spreadsheet with the names of all program volunteers (teachers or volunteers helping with afterschool program).
- Please have each program participant & volunteer have the attached 4-H Photo Release signed and returned to [allman.68@osu.edu](mailto:allman.68@osu.edu)



**Student Data:**

*Please indicate by using numbers the Race, Ethnicity, Gender (REG) Data for the group of students participating in 4-H school programming.*

	American Indian or Alaskan Native	Asian	Black or African American	Native Hawaiian or Pacific Islander	Hispanic	White	Two or more races	Total
<b>Example:</b>		1	1			10		12
Male								
Female								
Other								

Farm	Rural (Under 10,000)	Town (10,000-50,000)	Suburb of Cities (less than 50,000)	Central Cities (Greater than 50,000)

**Adult Volunteer Data (teacher data):**

*Please indicate by using numbers the Race, Ethnicity, Gender (REG) Data for the group of educators and volunteers helping with 4-H school programming.*

	American Indian or Alaskan Native	Asian	Black or African American	Native Hawaiian or Pacific Islander	Hispanic	White	Two or more races	Total
Male								
Female								
Other								

Farm	Rural (Under 10,000)	Town (10,000-50,000)	Suburb of Cities (less than 50,000)	Central Cities (Greater than 50,000)



**Ohio 4-H Photo and Video Release**

Return to Maddie Allman at [allman.68@osu.edu](mailto:allman.68@osu.edu) or to the Jackson County OSU Extension Office, 17 Standpipe Rd. Jackson, OH 45640.

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I give permission to The Ohio State University, OSUE, the Ohio 4-H program, and the 4-H camping facility to record and edit into video and/or photographs the likeness, voice, image, and video images of my child, \_\_\_\_\_, and to use all or parts of the video or photographs in print or electronic materials for The Ohio State University, OSUE, the Ohio 4-H program, and 4-H camping facility to promote any and all public awareness for the program(s) in which my child is involved.

Parent/Guardian Printed Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Ohio 4-H Membership**

Are you a current 4-H member?

- Yes
- No

